

College of Liberal Arts and Sciences

Grade Replacement Policy

The Grade Replacement Policy allows a student to repeat a course and remove the weight of the earlier grade from his or her cumulative grade point average (GPA). The grade from the first completion of the course remains on the student's transcript but is followed by an "X," which indicates that the grade is not included in the GPA. The Grade Replacement Policy is subject to the following restrictions:

- Grade replacement applies to undergraduate courses taken by a student who has not yet completed a bachelor's degree.
- A student may apply the grade replacement option to a maximum of 3 courses or 10 credit hours, whichever comes first.
- Grade replacement may be applied to any specific course only once.
- Once granted, grade replacement cannot be removed.
- IUSB courses with grades other than "W," "I," or "NC" and courses from any IU campus with grades of "F" are eligible for grade replacement.

Grade Replacement Petition

Name _____ Date _____

University ID _____ Major _____

Street Address _____ Phone (____) _____

City/State/Zip _____ Email _____

ORIGINAL COURSE ENROLLMENT

| Campus | Semester | Year | Department | Course | Section | Cr. Hrs. | Grade |
|--------|----------|------|------------|--------|---------|----------|-------|
| | | | | | | | |

SECOND COURSE ENROLLMENT

| Campus | Semester | Year | Department | Course | Section | Cr. Hrs. | Grade |
|--------|----------|------|------------|--------|---------|----------|-------|
| | | | | | | | |

Signature _____

Submit completed form to the CLAS Advising Center DW3300B.